



Australian Speleological Federation Inc.

Karst Conservation Fund (KCF)

(updated Feb 2020)

What is the ASF Karst Conservation Fund?

Background

ASF Inc. is a registered Environmental Organisation recognised by the Department of Environment & Energy and the Australian Taxation Office. ASF's Karst Conservation Fund (ASF Karst Conservation Fund) receives tax-deductible donations to provide financial support for projects relating to ASF's conservation and environmental objectives. These projects focus on caves and karst and their better management and protection.

Directors of the Fund are:

- Maria Comino LLB (Sydney)
- Tony Culberg OAM, B.Com, DipEd TTC (Hobart)
- Kevin Kiernan PhD (Hobart) retired
- Phillip Maynard PhD (Sydney)
- Nicholas White BSc (Melbourne), MA (Monash), retired
- Grace Matts, ESM, Grad Dip Admin, M StJ, JP
- the ASF Treasurer, Robert Kershaw, B.A. (Sydney) Grad. Dip Ed (STC), Grad Dip Adult Education and Training (Wollongong)

Fund Management Commission:

The ASF has a Commission to provide the Directors with advice on projects and to manage matters such as fund raising and reporting. The current members are:

- Nicholas White, Nicholas White, Chair (ASF Conservation Commission)
- Philip Maynard PhD (Fund)
- Grace Matts, ESM (ASF Executive)
- Yoav Bar-Ness (Fund)
- and others co-opted by the Chair.

Details of the Fund administration

What projects are supported?

- Small-scale, local projects aimed at cleaning and restoring caves, reducing the impact of cave users, rehabilitating cave and karst environments etc.
- Projects relating to karst research and environmental education.
- Cave and karst conservation campaigns focused on specific issues
- Management of karst lands and caves.
- Publishing projects which further the objectives of ASF Inc.

Who can apply for project support and how?

Groups and individuals particularly those with ASF membership whose projects will contribute to the environmental objectives of ASF Inc particularly ones which will contribute to the better understanding and management of caves and karst are encouraged to apply.

What projects has the ASF Karst Conservation Fund supported?

Timor Caves Study

The fund supported the study that resulted in the publication “Timor Caves Hunter Valley NSW” undertaken by the Newcastle and Hunter Valley Speleological Society Inc in 2008.

Wee Jasper Caves Gate

A gate was constructed and installed in the sand trap section of Dogleg Cave, Wee Jasper, NSW by the Canberra Speleological Society Inc assisted by other caving groups of ASF. This project was undertaken in 2009.

What projects are being negotiated?

There are several projects in the preliminary stages of planning.

How to donate?

There are various methods you can use to donate to the Karst Conservation Fund

By Post

To donate to the ASF Karst Conservation Fund download the [ASF Karst Conservation Fund Donation Form](#), complete it and either: post to
ASF Karst Conservation Fund
C/- Mrs Grace Matts
176 William Street Bankstown, NSW 2200

By PayPal

Use the DONATE NOW BUTTON to donate through PayPal



By Bequest

ASF Inc encourages donations from benefactors including bequests.
For further information email karstfundinfo@caves.org.au

EFT Direct Transfer

Account name ASF Karst Conservation Fund at the IMB Bank Wollongong
BSB 641 800 Account No. 200 812 379

Please supply a reference of your payment for easy payment identification eg: Susan Smith, Fred Jones etc

Periodic Deductions

The Fund recently made arrangements for Telstra employees to be able to make periodic payroll deductions to the Karst Conservation Fund. These donations are matched up to \$1,000 per annum by Telstra. Any other Telstra employees willing to donate in this way would be very welcome.

Should other ASF members, friends etc wish to make periodic deductions either directly or by means of payroll deduction to the ASF Karst Conservation Fund then please contact asf.karstfund.info@gmail.com and arrangements will be worked through.

ASF Inc encourages donations from benefactors including bequests. For further information email asf.karstfund.info@gmail.com

Tax time donations to the Karst Conservation Fund

When you make a donation, the KCF or other Deductible gift recipient will usually issue you with a receipt – but according to the ATO website, it doesn't have to. If this is the case, in some circumstances, you can still claim a tax deduction by using other records, such as bank statements and Paypal receipts.

When the KCF or other Deductible gift recipient (DGR) issues you with a receipt they must include certain information.

Receipts for gifts

If a DGR issues a receipt for a deductible gift, the receipt must state:

- the name of the fund, authority or institution to which the donation has been made an abbreviation will be acceptable if the full name of the fund cannot be shown on the receipt
- the issuer of the receipt may need to publish the abbreviation somewhere, such as on its website, if the abbreviation does not readily identify the fund the DGR's ABN (if any – some DGRs listed by name might not have an ABN) that the receipt is for a gift.

Bucket appeals

If you make a donation to a bucket appeal that we have approved for a specific disaster, you can claim a tax deduction equal to the amount of your donation up to \$10 without the usual need to keep a receipt.



Australian Speleological Federation Inc.

Karst Conservation Fund (KCF)

Guidelines for KCF grant applications

ASF KCF Grant Application Procedure

Please complete and submit the application well in advance of your project commencing to allow for the approval process to be undertaken and realise that funding may not be granted for your project.

Grant evaluation process

1. Read the information on this application.
2. The KCF Commissioner will endeavour to assist the Member/ club/s with the application before submission.
3. Complete the application statement attached.
4. Email to the KCF Commissioner at asf.karstfundinfo@gmail.com.
5. The KCF Commissioner will acknowledge receipt of your application via email or text message.
6. The Application process should take no more than 4 weeks from receipt of the application for evaluation by the KCF Directors and Commission of the KCF. If the application is delayed, the applicant will be contacted as to the nature of this delay within the timeframe
7. The Directors will determine the amount of any successful grant and the applicant notified of such amount and any stipulations of the successful grant.
8. To receive payment of a successful grant:
9. Email the ASF Claim Form for reimbursement of Grant Expenses to the KCF Commissioner, with a copy of all receipt/s for proof of payments.
10. All expenses must be dated after the grant application was submitted, however reimbursement of expenses incurred prior to grant approval are not guaranteed.
11. Claims for expenses will be approved by the KCF Commissioner, who will then forward to the ASF Treasurer.

Payment from the ASF should be made directly to your nominated bank account within one week of the Treasurer receiving receipts from the KCF Commissioner.

Proposal for project

Name of proponent(s):

Project title:

Project description (maximum 2-3 pages):

Outline how the proposal meets the environmental objectives of ASF (please refer specifically to those ASF objectives listed below which will be enhanced by this proposal):

How long will the project run? (A final report will be required. If the project is expected to extend beyond 12 months, an additional progress report)

Will the project complement and/or overlap with any other similar projects or sources of funding? If so, please indicate how accountability for your proposal will be provided independently of any other funding source.

Contact person (if more information is required)

In making this application I / we acknowledge that I /we have read the Rules of the Gift Fund and understand that gifts made to the Fund may only be used for its principal purpose i.e. to support the environmental objectives of the Federation.

I note that any expenses over the approved amount that I receive will be borne by me or my club.

Signed:

Date:

Send your application to: asf.karstfundinfo@gmail.com