



# Australian Cave Rescue Commission

*A Commission within the Australian Speleological Federation Inc*

## Guidelines for Rescue Equipment or Training/event grant applications

### Grant description and Who Can Apply?

The Australian Speleological Federation Inc understands the importance of promoting caving safety to its Corporate Member clubs and their club members. Grants are available to Australian Speleological Federation Corporate Member clubs to assist with self-help training, rescue training events and the purchase of rescue equipment.

### Who provides the grant?

Grants are available from the ASF through the Australian Cave Rescue Commission (ACRC) of the Australian Speleological Federation.

### What does the Australian Cave Rescue Commission fund?

Purposes of ACRC grant include:

- travel assistance for trainer/s, or participants in remote areas who can only access training outside their region
- purchase of equipment such as stretchers, caving hardware etc, all for purpose/s of training and rescue
- offset of costs associated with presenting rescue training, such as purchase of manuals and provision of training materials.

Grants are specified on a 50:50 matched funding basis, where the ACRC grants 50% whilst the State Speleological Council/Corporate Member club/s matches the remaining 50%.

A capped maximum of \$2000 can be applied for by each state every two years.

### Grant evaluation and process

- The ACRC will endeavour to assist the Corporate Member club/s with the application.
- The ACRC will acknowledge receipt of your application via email or text message. The Application process time is roughly 4- 8 weeks from receipt of the application.
- A successful grant applicant can expect their grant payment within 2 months of supplying the receipt of their proof of payment to the ACRC and ASF Treasurer.
- The ACRC will determine the amount of any successful grant.
- The decision of the ACRC is final with no correspondence being entered into after notice.

### Application requirements

- Grant applicants must be Corporate Member clubs of the Australian Speleological Federation.
- Applications must be made to the ACRC Commission.
- Joint club applications are encouraged and will be more likely to be successful.
- From each club applying, two authorized club representatives are to sign the application form.
- Equipment purchases need to be of strategic benefit to Federation members.
- Any item/s purchased with the assistance of an ACRC grant must be for the purpose of rescue and safety within the ASF.
- Any grant for training is to be used solely for the benefit of Australian Speleological Federation members.
- ACRC grant funding of any item/s is made under the condition that the item/s purchased may be used by any club within Australia.
- Receipts showing proof of purchase/s and amount for each item must be provided before a grant is paid.
- Successful grant items are solely for use in cave safety and rescue training or genuine cave rescues.
- The applicant/s will provide a report about the event or equipment purchase to the ACRC and an article to *Caves Australia* magazine.
- The ASF logo and the words 'Proudly supported by the Australian Speleological Federation and the Australian Cave Rescue Commission' shall appear in any report, story, promotional material or labelling relating to the grant.

The ACRC requests that applications be made electronically as we must circulate your application to commission representatives in several states. **Email Address lodgement details are at the bottom of each application page.**



# Australian Cave Rescue Commission

A Commission within the Australian Speleological Federation Inc

## Rescue Equipment Grant Application

What are the item/s you wish to claim for?	1 2 3 4 5 6
How will ASF members benefit from this grant?	
Grant amount applied for?	Total \$
Provide evidence of the costings/quotes and a breakdown of how the money is to be spent?  (If necessary attach copies of quotes/price indications.)	
Details of how the matched funding is to be achieved?	
Applications for equipment by multiple Corporate Member clubs within a region or state should detail how the equipment is to be used and how the allocation of access is to be managed?	
Have you checked that your application meets all requirements listed in the ACRC grant application guidelines?	

### ***ASF Corporate Member/s making application and authorization***

<u>ASF Corporate Member Club 1:</u> a) Authorised by: Club position: Email: Mobile Phone: Date: Signed:	<u>ASF Corporate Member Club 2:</u> a) Authorised by: Club position: Email: Mobile Phone: Date: Signed:
b) Authorised by: Club position: Email: Mobile Phone: Date: Signed:	b) Authorised by: Club position: Email: Mobile Phone: Date: Signed:

#### **Grant Payment Method:**

Account Name:

BSB:

Account No:

Send your application to: Email: [asf.cave.rescue.commission@gmail.com](mailto:asf.cave.rescue.commission@gmail.com)



# Australian Cave Rescue Commission

*A Commission within the Australian Speleological Federation*

## Rescue Training/Event Grant Application

What is the event/training?  (Eg: cave rescue exercise, specific training, trainer funding etc)	
What is/are the goal/ objectives of the activity for which the grant application is being made?	
How will ASF members benefit?	
If the funding is for an activity, are all ASF members in the region welcome to participate in, and aware of, the planned activity?	Yes <input type="checkbox"/> No <input type="checkbox"/> (Tick box)
Provide evidence of the costings/quotes and a breakdown of how the money is to be spent? (If necessary attach copies of quotes/price indications.)	
Grant amount applied for?	Total \$
Have you checked that your application meets all requirements listed in the ACRC grant application guidelines?	

### **ASF Corporate Member/s making application and authorization**

<b>ASF Corporate Member Club 1:</b> a) Authorised by: Club position: Email: Mobile Phone: Date: Signed:	<b>ASF Corporate Member Club 2:</b> a) Authorised by: Club position: Email: Mobile Phone: Date: Signed:
b) Authorised by: Club position: Email: Mobile Phone: Date: Signed:	b) Authorised by: Club position: Email: Mobile Phone: Date: Signed:

#### **Grant Payment Method:**

Account Name:

BSB:

Account No:

Alternative payment method request: \_\_\_\_\_

Send your application to:

Email: [asf.cave.rescue.commission@gmail.com](mailto:asf.cave.rescue.commission@gmail.com)

**ACRC use only:**

**Application received:**

Date: \_\_\_\_\_

Application received by: \_\_\_\_\_

Grant application number: \_\_\_\_\_

Application acknowledged by email or text on this date: \_\_\_\_\_

Circulated to:	Comments	Approval:
1		
2		
3		
4		

Does the application meet requirements? Y/N

Application approved by ACRC: Y/N Date \_\_\_\_\_

**Successful or Unsuccessful** Notification to applicants: Y/N Date \_\_\_\_\_

Amount approved: \_\_\_\_\_

Application circulated to ASF Treasurer & Executive for financial authorisation after ACRC approval: Y/N Date \_\_\_\_\_

---

**Discharge of funds:**

Evidence of matching expenditure by applicants received: Y/N Date \_\_\_\_\_

Funds made available: Y/N Date \_\_\_\_\_

Any further tasks to be undertaken: